



## **Food Safety Officer/Internal Auditor**

Food Safety and Animal Health

Location: Ottawa, ON

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The responsibilities of the Food Safety Officer/Internal Auditor are to represent the interests of Canadian chicken farmers by managing Chicken Farmers of Canada's (CFC) *Raised by a Canadian Farmer* On-Farm Food Safety Program, coordinating and developing initiatives on pathogen reduction, and supporting the implementation of CFC's Antimicrobial Use Strategy.

The Food Safety Officer/Internal Auditor reports directly to the Director of Food Safety and Animal Health.

### **Key Responsibilities**

The primary responsibility of the Food Safety Officer/Internal Auditor will be to manage the development and implementation of CFC's HACCP-based *Raised by a Canadian Farmer* On-Farm Food Safety Program (OFFSP) to maintain federal, provincial and territorial recognition.

The development and maintenance of the OFFSP includes managing opportunities for continuous improvement, researching on food safety practices, working with stakeholders to achieve consensus, managing the renewal of documents and providing advice/support for implementation.

Using an ISO quality management system, the implementation of the OFFSP includes ensuring consistent application of the farmer manual and the CFC Management Manual across the country. The Food Safety Officer/Internal Auditor will perform internal audits at provincial boards, coordinate 3<sup>rd</sup> party audits, collaborate with provincial chicken marketing boards, and perform auditor training and management reviews while maintaining close communication with all parties involved.

The Food Safety Officer/Internal Auditor will help coordinate and develop initiatives on pathogen reduction, including representing CFC on working groups/committees, developing proposals for pathogen reduction for consideration by CFC Directors, and working with value-chain members to achieve CFC objectives.

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Through their role with the CFC OFFSP, the Food Safety Officer/Internal Auditor will provide support to provincial boards, auditors and value-chain members on the implementation of CFC's Antimicrobial Use Strategy.

The Food Safety Officer/Internal Auditor will actively participate and represent the interests of Canadian chicken farmers on various government and industry working groups/committees related to food safety, which will require frequent travel within Canada.

In completing their role, the Food Safety Officer/Internal Auditor will work closely with the Director of Food Safety and Animal Health, the CFC Production Committee, provincial boards, auditors, and the Animal Care and Sustainability Unit at CFC.

**The Food Safety Officer/Internal Auditor will carry out other duties as assigned by the Director of Food Safety and Animal Health and/or the Executive Director to help CFC meet its strategic plan objectives.**

### **Education, Competencies and Experience**

The ideal candidate:

- Possess a high-level of initiative and critical thinking
- Agricultural experience an asset (On-farm experience preferred)
- Bilingualism preferred
- Strong communicator to multiple stakeholders, and be comfortable making presentations to small and large groups
- Ability to perform research on food safety issues, complete reports and develop recommendations
- Experience in food safety, auditing, HACCP and ISO quality management systems
- University/college degree related to agriculture and/or food safety
- Willingness to travel within Canada, on a regular basis
- Possess a valid driver's license
- Must be willing to relocate (if residence is not in Ottawa)

**Please state your salary expectations in your covering email/letter.**

Chicken Farmers of Canada (CFC) encourages applications from all qualified candidates. Please contact Lisa Riopelle if you need accommodation at any stage of the application process.

